



Renewing with CDPHP®.

We keep it simple.

CDPHP has a wide range of plan options designed to meet the varying needs of businesses just like yours. This checklist will guide you through the process of completing your annual renewal with CDPHP.

1. Review your plan recommendation, sign, and return to CDPHP.

Enclosed you will find a medical plan recommendation, based on the benefits and cost of your current plan. This form must be completed, signed and returned to CDPHP. To review more plan options, review the enclosed packet, contact your broker or CDPHP representative, or visit www.cdphp.com.

Consider adding the following options:

- ▶ Domestic partner coverage
- ▶ Dependent through age 29 coverage
- ▶ Dental plan
- ▶ Additional funding

2. Complete, sign, and return the Employer Group attestation form.

In order to ensure our employer groups are classified and rated accurately, CDPHP requires that all groups attest to their size, as defined by New York law and the ACA.

3. Select your Delta Dental plan.

Use the enclosed Delta Dental Plan Selection Form to choose the plan you want to offer your employees. The enclosed plan recommendation will provide a suggestion if you are currently offering this benefit.

Pediatric dental coverage is required by the Affordable Care Act (ACA). If you are providing your employees the essential pediatric coverage from another plan not offered by CDPHP, you must complete the Pediatric Dental Group Attestation section of the enclosed Employer Group Attestations form.

4. Consider adding a funding account and/or Healthy Direction programs.

A variety of funding account options are available to help your employees offset out-of-pocket costs and to use pre-tax dollars to pay for qualified medical expenses. To help you find the right funding account strategy for your business and your employees, visit cdphp.com/employer-funding. Call your broker or CDPHP representative if you have questions.

Healthy Direction programs are free and are available to groups to encourage healthy behaviors. Choose any number of steps for employees to complete and deliver a premium differential or incentive of your choosing. We'll monitor step completion and provide bimonthly reporting. Healthy Direction gives you another way to support employee health, saving you money in the long run.

That's all there is to it! Contact your broker or CDPHP representative if you have any questions.

Thank you for doing business with CDPHP. We look forward to continuing to serve you.