

# Individual Plans Enrollment Application/Change Form



500 Patroon Creek Blvd.  
Albany, NY 12206-1057  
(518) 641-3700 or 1-800-777-2273

## A. EXPLANATION (CHECK ALL THAT APPLY)

Reason for applying (Qualifying life event)

New Enrollment:

Open Enrollment

Birth of a Child

Loss of Coverage

Marriage

Court Order

Other: (Reason and date of qualifying event) \_\_\_\_\_

Change Enrollment:

Termination

Member Requested

Remove Dependents Only

Deceased

Other: (Reason and date of qualifying event) \_\_\_\_\_

## B. COVERAGE INFORMATION (CHECK ALL THAT APPLY)

Requested Effective date: \_\_\_\_\_ Is this for Child-Only coverage?  No  Yes (If yes, you must select a Standard plan.)

If Yes, indicate name of Responsible Adult: \_\_\_\_\_

Do you have other children enrolled in a CDPHP Child-Only plan? If so, please list names: \_\_\_\_\_

Please select your plan and applicable riders.

HDHMO HSA Qualified 44 Bronze\*

HDHMO HSA Qualified Bronze Standard\*

HMO Hybrid 13 Platinum

HMO Copayment 10 Platinum Standard

Optional riders:

Dependent through Age 29 Coverage

HDHMO HSA Qualified 33 Silver\*

Smart Deductible EPC HMO Coinsurance 34 Silver

HMO Copayment 30 Silver Standard

HDHMO HSA Qualified 45 Bronze\*

\*HealthEquity Individual HSA  Yes  No

HMO Hybrid 23 Gold

HMO Copayment 20 Gold Standard

HMO Copayment 14 Platinum

HDHMO HSA Qualified 35 Silver\*

HDHMO Non-Qualified 60 Bronze

(The Custodial Agreement for this account will be sent to you under separate cover.)

## C. SUBSCRIBER INFO

For HMOs only, you and each dependent **MUST** select a Primary Care Physician (PCP). Member may also choose one OB/GYN. Also indicate if a member is a current patient and get the Physician # and Office Location from the provider directory or at [www.cdphp.com](http://www.cdphp.com).

1. Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ 4. Telephone: Primary \_\_\_\_\_ Secondary \_\_\_\_\_

2a. Street Address \_\_\_\_\_ Apt. # \_\_\_\_\_ 5. E-mail Address \_\_\_\_\_

2b. City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ 6. Social Security Number (Required) \_\_\_\_\_

3a. Mailing Address  Check here if same as street address \_\_\_\_\_ Apt. # \_\_\_\_\_ Date of Birth \_\_\_\_\_

3b. City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Sex:  M  F  Non-Binary  
Medical  Add or  Delete

The following are optional but help us understand the diversity of our membership.

Primary Language (optional): Spoken: \_\_\_\_\_ Written: \_\_\_\_\_

Race (optional, check all that apply):  American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White

Ethnicity (optional):  Hispanic or Latino  Not Hispanic or Latino

Have you obtained stand-alone dental coverage that provides a pediatric dental essential health benefit through a New York Health Benefit Exchange-certified stand-alone dental plan offered outside the New York Health Benefit Exchange?  Yes  No

If you answered "yes," please provide the name of the company issuing the stand-alone dental coverage. \_\_\_\_\_

If you answered "no," we will provide you coverage of the pediatric dental essential health benefit. Additional cost may apply. See rate sheet for your county.

Previous coverage:  Yes Previous carrier: \_\_\_\_\_ Effective from: \_\_\_\_\_ To: \_\_\_\_\_

HMO only—Physician (PCP) Last \_\_\_\_\_ First \_\_\_\_\_ Phys # \_\_\_\_\_ Current Patient?

OB/GYN Last \_\_\_\_\_ First \_\_\_\_\_ Phys # \_\_\_\_\_ Current Patient?

\*You are not required to answer. This information is important, however, as it helps us understand the diversity of our membership.

**D. DEPENDENT INFO**

For **HMOs only**, you and each dependent **MUST** select a Primary Care Physician (PCP). Member may also choose one OB/GYN. Also indicate if a member is a current patient and get the Physician # and Office Location from the provider directory or at [www.cdphp.com](http://www.cdphp.com).

8a. Last \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_ SSN **(Required)** \_\_\_\_\_ Date of Birth \_\_\_\_\_ **Medical Add or Delete**

Rel:  Spouse  Other Sex:  M  F  Non-Binary  Living with a Disabling Condition

Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_ Mobile \_\_\_\_\_ E-mail Address \_\_\_\_\_

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Race (optional, check all that apply):  American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White

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Have you obtained stand-alone dental coverage that provides a pediatric dental essential health benefit through a New York Health Benefit Exchange-certified stand-alone dental plan offered outside the New York Health Benefit Exchange?  Yes  No

If you answered "yes," please provide the name of the company issuing the stand-alone dental coverage. \_\_\_\_\_

If you answered "no", we will provide you coverage of the pediatric dental essential health benefit. Additional cost may apply. See rate sheet for your county.

Previous coverage:  Yes Previous carrier: \_\_\_\_\_ Effective from: \_\_\_\_\_ To: \_\_\_\_\_

HMO only—Physician (PCP) Last \_\_\_\_\_ First \_\_\_\_\_ Phys # \_\_\_\_\_ Current Patient?

OB/GYN Last \_\_\_\_\_ First \_\_\_\_\_ Phys # \_\_\_\_\_ Current Patient?

8b. Last \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_ SSN **(Required)** \_\_\_\_\_ Date of Birth \_\_\_\_\_ **Medical Add or Delete**

Rel:  Son  Daughter  Other  Living with a Disabling Condition

Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_ Mobile \_\_\_\_\_ E-mail Address \_\_\_\_\_

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Race (optional, check all that apply):  American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White

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If you answered "yes," please provide the name of the company issuing the stand-alone dental coverage. \_\_\_\_\_

If you answered "no", we will provide you coverage of the pediatric dental essential health benefit. Additional cost may apply. See rate sheet for your county.

Previous coverage:  Yes Previous carrier: \_\_\_\_\_ Effective from: \_\_\_\_\_ To: \_\_\_\_\_

HMO only—Physician (PCP) Last \_\_\_\_\_ First \_\_\_\_\_ Phys # \_\_\_\_\_ Current Patient?

OB/GYN Last \_\_\_\_\_ First \_\_\_\_\_ Phys # \_\_\_\_\_ Current Patient?

8c. Last \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_ SSN **(Required)** \_\_\_\_\_ Date of Birth \_\_\_\_\_ **Medical Add or Delete**

Rel:  Son  Daughter  Other  Living with a Disabling Condition

Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_ Mobile \_\_\_\_\_ E-mail Address \_\_\_\_\_

*The following are optional but help us understand the diversity of our membership.*

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If you answered "no", we will provide you coverage of the pediatric dental essential health benefit. Additional cost may apply. See rate sheet for your county.

Previous coverage:  Yes Previous carrier: \_\_\_\_\_ Effective from: \_\_\_\_\_ To: \_\_\_\_\_

HMO only—Physician (PCP) Last \_\_\_\_\_ First \_\_\_\_\_ Phys # \_\_\_\_\_ Current Patient?

OB/GYN Last \_\_\_\_\_ First \_\_\_\_\_ Phys # \_\_\_\_\_ Current Patient?

*\*You are not required to answer. This information is important, however, as it helps us understand the diversity of our membership.*

**D. DEPENDENT INFO Cont'd**

8d. Last First M.I. SSN (Required) Date of Birth Medical Add or Delete
Rel: Son Daughter Other Living with a Disabling Condition
Telephone: Home Work Mobile E-mail Address

The following are optional but help us understand the diversity of our membership.

Primary Language (optional): Spoken: Written:
Race (optional, check all that apply): American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White
Ethnicity (optional): Hispanic or Latino Not Hispanic or Latino
Have you obtained stand-alone dental coverage that provides a pediatric dental essential health benefit through a New York Health Benefit Exchange-certified stand-alone dental plan offered outside the New York Health Benefit Exchange? Yes No
If you answered "yes," please provide the name of the company issuing the stand-alone dental coverage.
If you answered "no", we will provide you coverage of the pediatric dental essential health benefit. Additional cost may apply. See rate sheet for your county.
Previous coverage: Yes Previous carrier: Effective from: To:
HMO only—Physician (PCP) Last First Phys # Current Patient?
OB/GYN Last First Phys # Current Patient?

\*You are not required to answer. This information is important, however, as it helps us understand the diversity of our membership.

**E. OTHER INSURANCE**

Do you, your spouse, or any of your dependents have any other medical insurance that will be maintained in addition to CDPHP? Yes: If yes, complete below. No

9. Policyholder name Policy # Insurance carrier Employer name
Date of birth: Address:
Effective date: Coverage type: Hospital Medical Drug Dental Vision
Covered Individuals—Check all that apply Self Spouse Dependents

Note: Make sure you sign and date the application below.

F. SIGNATURE: AGREEMENT: I hereby represent that all information furnished by me hereon is true and complete to the best of my knowledge and that I have read the important information on the last page of this form.

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed \$5,000 and the stated value of the claim for each such violation.

10. Applicant's Signature: 11. Date:
(For Child-Only Plans: Responsible Adult Signature.)

**IMPORTANT INFORMATION**

Failure to complete any sections will result in a processing delay of your application, member ID cards and, claims payment.
If you should have any questions about this Enrollment Application/Change Form, please call the CDPHP member services department at (518) 641-3700 or 1-800-777-2273. Thank you for choosing CDPHP for your health care coverage.

Your signature on this application hereby affirms the following:
On behalf of myself and any dependents listed, I hereby apply for coverage under the Individual Contract issued by Capital District Physicians' Health Plan, Inc. and/or CDPHP Universal Benefits, Inc. (CDPHP UBI), and/or Delta Dental of New York, Inc.
I understand that the benefits for which I (we) will be eligible are in accordance with those described in the Individual Contract and any attached riders. I further understand that for HMO benefits provided by Capital District Physicians' Health Plan, Inc., except for emergencies, covered services must be obtained through a participating physician (unless otherwise noted in rider) or in a participating hospital (unless otherwise noted in rider) when admitted or referred by a participating physician (unless otherwise noted in rider), and also that certain services may require a copayment (unless otherwise noted in rider) by me (or my dependents) directly to the provider of such services.

I understand that unresolved grievances are subject to the procedure specified in the Individual Contract.

**CDPHP COMPANIES**

Capital District Physicians' Health Plan, Inc.
CDPHP Universal Benefits, Inc.
Capital District Physicians' Healthcare Network, Inc.
Delta Dental Service Plans are underwritten and administered by Delta Dental of New York, Inc.



Delta Dental of New York
One Delta Drive
Mechanicsburg, PA 17055
1-800-932-0783
TTY/TDD 1-888-373-3582
www.deltadentalins.com

A REGISTERED MARK OF DELTA DENTAL PLANS ASSOCIATION