



Qualification Requirements for Adjunct Practitioners – fully credentialed

The following criteria pertain to all adjunct practitioner types. Specialty specific criteria are also outlined below:

- must hold a valid license in the State of New York, Vermont, Massachusetts, or Pennsylvania
- license must be in good standing, free of restrictions and without probationary status
- complete a credentialing application that documents his/her background, experience, training, demonstrated competence, reputation, ability to work with others, and adherence to the ethics of his/her profession, in order to help ensure that any patient treated by him/her will receive high-quality care. CDPHP uses the Council for Affordable Quality Healthcare® (CAQH) secure application for all credentialing activity
- maintain malpractice liability coverage in the amounts listed below under each specialty
- maintain cross-coverage arrangements with another CDPHP participating practitioner
- must submit a curriculum vitae/resume
- CDPHP reserves the right to request letters of reference. If requested, the two letters of reference must be from individuals who are engaged in similar professional endeavors and who are not in practice or partnership with the applicant. References from CDPHP participating practitioners are preferred. References must come directly from the person providing the reference, not from the applicant.

Applied Behavior Analyst (ABA)

- provide active certification from the National Behavior Analyst Certification Board. BCBA or BCBA-D (BCaBA is not acceptable)
- Effective 07/01/14, applicant must provide a valid license as a Licensed Behavioral Analyst
- Prior to 07/01/14, applicant must provide a valid license as a social worker (LCSW), licensed master social worker (LMSW), licensed mental health counselor (LMHC), psychologist, psychiatrist, speech-language pathologist, occupational therapist or physical therapist in the State of New York. Or, provide certification by the State Education Board or the Commissioner of Health and Education in the field of Special Education
- applicants must complete a minimum of 6 months or 1500 hours of supervised experience or training in the treatment of autism spectrum disorders
- If supervising, provide a current roster of aides/paraprofessionals under direct supervision
- attest to the minimum Liability coverage of \$1 million per occurrence/\$1 million aggregate

Acupuncturist

- attest to maintaining current malpractice liability coverage in the amount of \$1 million/\$3 million
- agree to abide by all rules and regulations set forth in bylaws, administrative manuals, and practitioner agreements
- must be certified through the National Certification Commission for Acupuncture and Oriental Medicine
- attest to being available to see CDPHP patients at least 20 hours per week

Chiropractic

- attest to maintaining current malpractice liability coverage in the amount of \$1 million/\$3 million
- agree to abide by all rules and regulations set forth in bylaws, administrative manuals, and practitioner agreements
- attest to obtaining at least 12 hours of continuing medical education (CME) in the last year

Dental

- attest to maintaining current malpractice liability coverage in the amount of \$1 million/\$3 million
- agree to abide by all rules and regulations set forth in bylaws, administrative manuals, and practitioner agreements, and to abide by the Principles of Medical Ethics of the American Dental Association
- Oral Surgeons must have hospital privileges
- must have a current Federal Narcotic Prescription Number (DEA) certificate

Genetic Counseling

- Maintain current malpractice liability coverage in the amount of \$1 million/\$1 million.
- Be certified by the American Board of Genetic Counseling
- Obtain a Masters degree in genetic counseling from an institution accredited by the American Board of Genetic Counseling (ABGC)

The genetic counselor shall meet minimum qualifications outlined by the ABGC that include, but are not limited to:

1. A master's degree or above from a program specializing in or having substantial course content in genetics.
2. Has demonstrated competence by an examination administered or approved by the department (ABGC board examination).
3. Shall have completed 12.5 CEUs (125 continuing education hours) in the five-year certification period. CEUs can come from ABGC or an ABGC-approved/equivalent organization (e.g., National Society of Genetic Counselors (NSGC)).
4. Maintain ABGC certification.
5. If appropriate for the state in which the genetic counselor will be practicing, hold a valid license to provide genetic counseling services.

Optometry

- must be licensed to utilize diagnostic pharmaceutical agents
- attest to maintaining current malpractice liability coverage in the amount of \$1 million/\$1 million
- attest to being available to see CDPHP patients at least 20 hours per week

Occupational Therapy

- attest to maintaining current malpractice liability coverage in the amount of \$1 million/\$1 million
- attest to being available to see CDPHP patients at least 20 hours per week

Physical Therapy

- attest to maintaining current malpractice liability coverage in the amount of \$1 million/\$1 million
- attest to being available to see CDPHP patients at least 20 hours per week

Podiatry

- attest to maintaining current malpractice liability coverage in the amount of \$1 million/\$3 million
- attest to being available to see CDPHP patients at least 20 hours per week
- must have completed a residency program following graduation; and/or be board certified by the American Board of Podiatric Surgery
- have privileges with at least one CDPHP participating hospital

Licensed Psychology

- attest to maintaining current malpractice liability coverage in the amount of \$1 million/\$1 million
- obtained a doctoral degree in psychology (PhD, PsyD, and EdD)
- complete at least two years of supervised experience in health services
- complete 30 hours of supervised practice in crisis treatment and/or brief therapy
- attest to being available to see CDPHP patients at least 20 hours per week

Licensed Clinical Social Worker Psychotherapy "R" Privilege (LCSW-R)

- attest to maintaining current malpractice liability coverage in the amount of \$1 million/\$1 million
- be licensed and currently registered as a licensed clinical social worker
- document completion of 36 months of supervised experience in psychotherapy, following three years of supervised experience that qualified the individual for licensure
- complete 36 months of direct client contact in psychotherapy
- completion of 30 hours of supervised practice in crisis treatment and/or brief therapy
- attest to being available to see CDPHP patients at least 20 hours per week

Mental Health Practitioners (Marriage & Family Therapists (MFT), Mental Health Counselors (MHC)

- attest to maintaining current malpractice liability coverage in the amount of \$1 million/\$1 million
- have a master's or higher degree in marriage and family therapy
- pass a State-approved exam
- complete at least 1,500 client contact hours of clinical experience (MFT)
- complete at least 3,000 hours of post-master's supervised experience (MHC)
- attest to being available to see CDPHP patients at least 20 hours per week

Speech Therapy

- attest to maintaining current malpractice liability coverage in the amount of \$1 million/\$1 million
- attest to being available to see CDPHP patients at least 20 hours per week
- attest to obtaining at least 16.5. hours of continuing medical education (CME) in the last year



Qualification Requirements for Adjunct Practitioners – modified credentialing

The following criteria pertain to all adjunct practitioner types. Specialty specific criteria are also outlined below:

- must hold a valid license in the State of New York, Vermont, Massachusetts, or Pennsylvania
- license must be in good standing, free of restrictions and without probationary status
- complete a credentialing application that documents his/her background, experience, training, demonstrated competence, reputation, ability to work with others, and adherence to the ethics of his/her profession, in order to help ensure that any patient treated by him/her will receive high-quality care. CDPHP uses the Council for Affordable Quality Healthcare® (CAQH) secure application for all credentialing activity.
- maintain malpractice liability coverage
- CDPHP reserves the right to request letters of reference. If requested, the two letters of reference must be from individuals who are engaged in similar professional endeavors and who are not in practice or partnership with the applicant. References from CDPHP participating practitioners are preferred. References must come directly from the person providing the reference, not from the applicant.

Provider types subject to the modified credentialing process are:

Audiologist, Certified Diabetes Educator, Certified Orthoptist, Certified Pharmacist, Nutritionist (non-physician).